

April 26, 2023

The Malcolm Planning Commission meeting was called to order at 7:00 p.m. Members present: Adam Benischek, Trevor Cotton, Evan Gunn, Jon Mohr, Jared Ritze, Sandy Streeter, and Lecia Teten. Members Absent: none

It was noted that the Open Meetings Law is posted and located on the wall as you enter the Village Hall.

The minutes of the February 28, 2023, meeting were reviewed. Cotton moved to approve the minutes, seconded by Benischek. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Ritze, Streeter. NAY: None. Motion carried 6-0; Members absent: None; Members Abstain: Teten

VISITOR PERIOD: 7:04 p.m.

- Fire Department Survey Boundary
 - Cory Heidtbrink; Dale Nelson; Steve Schmalken
 - Karen Brightenburg – Land surveyor
 - Planning to hook into village water and sewer
 - Currently looking at purchasing property
 - Larger lot needed to meet the setbacks

Chairman Mohr made motion to change order of agenda to New Business, seconded by Benischek. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Ritze, Streeter, Teten. NAY: None. Motion carried 7-0; Members absent: None; Members Abstain: none

NEW BUSINESS

1. **Fire Department Survey Boundary – Administrative plat at the Northeast Corner of NW 112th & Bluff Road.** Streeter made motion to the Village Board to approve application for administrative plat, seconded by Benischek. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Streeter, Teten. NAY: None. Motion carried 6-0; Members absent: None; Members Abstain: Ritze
2. **Building Permit for Expansion of the Northwest Community Church at 10200 Malcolm Road – Hampton Commercial Const.** Benischek made motion to the Village Board to approve building permit, seconded by Teten. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Ritze, Streeter, Teten. NAY: None. Motion carried 7-0; Members absent: None; Members Abstain: none
3. **Building Permit for window bump-out at 276 W. 1st Street – Jon Mohr.** Benischek made motion to the Village Board to approve building permit contingent on Village of Malcolm inspector's approval of dimensions, seconded by Cotton. Benischek called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Ritze, Streeter, Teten. NAY: None. Motion carried 6-0; Members absent: None; Members Abstain: Mohr

4. **Building Permit for two storage sheds at legal description S20, T11, R5, Acres 6th Principal Meridian, LOT 28 SE – Randy Wobig.** Chairman Mohr made motion to the Village Board to approve building permit contingent on building permit being provided to Village Board, seconded by Benischek. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Ritze, Streeter, Teten. NAY: None. Motion carried 7-0; Members absent: None; Members Abstain: none

5. **Building Permit for Tuff shed at 276 S. Exeter – Ryan Schultz.** Benischek made motion to the Village Board to approve building permit, seconded by Cotton. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Ritze, Streeter, Teten. NAY: None. Motion carried 7-0; Members absent: None; Members Abstain: none

UNFINISHED BUSINESS

1. Welcome to Malcolm Sign
 - a. Discussion on current design and input received from community.
 - i. Gunn will incorporate feedback into previous option #3.

With no further business, Gunn moved to adjourn at 7:46 p.m. Benischek seconded the motion. Chairman Mohr called for the vote recorded as follows: AYE: Benischek, Cotton, Gunn, Mohr, Ritze, Streeter, Teten. NAY: None. Motion carried 7-0; Members absent: None; Members Abstain: none

Evan Gunn, Secretary

Recommendations to the Village Board
April 26, 2023

Recommendation 417 – The Malcolm Planning Commission recommends to the Village Board to approve application for administrative plat at the Northeast Corner of NW 112th & Bluff Road.

Recommendation 418 – The Malcolm Planning Commission recommends to the Village Board to approve Building Permit for Expansion of the Northwest Community Church at 10200 Malcolm Road.

Recommendation 419 – The Malcolm Planning Commission recommends to the Village Board to approve Building Permit for window bump-out at 276 W. 1st Street contingent on Village of Malcolm inspector's approval of dimensions.

Recommendation 420 – The Malcolm Planning Commission recommends to the Village Board to approve Building Permit for two storage sheds at legal description S20, T11, R5, Acres 6th Principal Meridian, LOT 28 SE – Randy Wobig contingent on building permit being provided to Village Board.

Recommendation 421 – The Malcolm Planning Commission recommends to the Village Board to approve Building Permit for Tuff shed at 276 S. Exeter – Ryan Schultz.

Evan Gunn, Secretary